



Web Site Architect & Requirements Analyst - Job Description

Overview

- The Site Architect & Requirements Analyst works with Sales, the Account Manager and directly with the Client to establish a detailed understanding of the requirements of a project. Further, from this information the Site Architect & Requirements Analyst details how the work will proceed to meet those requirements. Documentation created by the Site Architect & Requirements Analyst include, but is not limited to, functional requirements, scope, wireframes, and site maps. The Site Architect & Requirements Analyst can often begin their involvement in the Sales Cycle.

Responsibilities

- Requirements Analyst
 - Work directly with Account Manager, Project Manager and Client to establish and document a detailed understanding of the **requirements** of a project and all associated information:
 - Business goals
 - User goals
 - Demographics
 - Aesthetic
 - Functional
 - Technical
 - Quality level
 - Develop and document detailed specifications for **implementation** that meets all requirements
 - Functions Requirements Document
 - Scope
 - Wireframes
 - Site map
 - Explain the technology in proposed solutions to others
 - Identify requirements uncertainties and risks for both client and company
 - Develop requirements contingency plans
 - Work directly with production team members (Graphic Designer, Coder, Developer) to help develop and ensure integrity of plan
 - Use scenarios and walk-throughs to test and evaluate plan before actual implementation
 - Work directly with Sales Rep, Account Manager, Project Manager and Sales to contribute wording, estimates, charts, samples etc. to proposals
 - Work with the Project Manager, production team and sales to estimate costs & budgets
 - Work with the Project Manager and production team to come up with strategies to reduce cost overhead at both project and global process levels
- Site Architect
 - Analyze and plan organizational structure and labeling of web sites and web applications
 - This is based on the requirements and helps develop the specifications
 - Based on priorities set by the client you will identify and develop accelerated critical paths to drive the user to specific areas of the site
 - Resolve the website into a logical, intuitive navigational structure
 - Document structure and flow of site/application in a way that clearly demonstrates how the work should be built and how users will interact with it
 - Wireframes
 - Site map
 - Paper/digital prototypes
 - User scenarios and walk-throughs to test and evaluate plan before actual implementation

- Illustrate to others (PM, Developers, Client etc.) how the site/application functions and how various user goals, business goals and other requirements are met by the plan
- General
 - Keep current on new technologies as they relate to web site and web application development
 - Create time estimates for work to be performed
 - Will be responsible for multiple projects at one time.
 - Work with the following tools:
 - Windows
 - MS Office
 - Visio
 - Word
 - Custom online applications
 - TimeFox
 - Shared Quality Assurance duties

Terms

- Fulltime/Permanent
- Job availability is immediate
- Competitive Salary
- Benefits

To Apply

Send resumes to jobs@netgenetix.com and include the job title in the subject line

**Only applicants selected for interview will be contacted. Thanks to all who apply! Please, no phone calls.*